9 APR 1968
Approved For Release 2000/08/03 SECRET DP72-00

[redacted]

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CIA ARCHIVES AND RECORDS CENTER MONTHLY STATISTICAL SUMMARY

MARCH 1968

ACCESSIONING, DISPOSITION, HOLDINGS

ACTIVITY (*Items 2 through 18 in cubic feet*)	REPORTING PERIOD	FISCAL YEAR TO DATE	ESTABLISH TO DATE
1. *ACCESSION JOBS (Number)*	77	743	
2. RECORDS ACCESSIONED	630	6,489	122,620
3. RECORDS DISPOSED OF AT CENTER	456	1,942	23,589
4. RECORDS TRANSFERRED FROM CENTER	30	1,573	32,836
5. *RECORDS HOLDINGS*	66,195		
6. INTELLIGENCE REPORTS RECEIVED	428	3,563	62,187
7. INTELLIGENCE REPORTS DISPOSED OF AT CENTER	113	1,783	26,616
8. INTELLIGENCE REPORTS TRANSFERRED FROM CENTER	55	830	14,357
9. *INTELLIGENCE REPORTS HOLDINGS*	21,214		
10. VITAL RECORDS RECEIVED	90	972	17,641
11. VITAL RECORDS DISPOSED OF AT CENTER	21	455	4,431
12. VITAL RECORDS TRANSFERRED FROM CENTER	127	1,667	4,519
13. *VITAL RECORDS HOLDINGS*	8,691		
14. ARCHIVES ACCESSIONED	43	1,426	7,424
15. ARCHIVES DISPOSED OF AT CENTER	4	94	226
16. ARCHIVES TRANSFERRED FROM CENTER	0	18	902
17. *ARCHIVES HOLDINGS*	6,296		
18. *TOTAL HOLDINGS*	102,396		

REFERENCE SERVICES

SERVICE (*Number*)	REPORTING PERIOD	FISCAL YEAR TO DATE	ESTABLISH TO DATE
19. RECORD DOCUMENTS LOANED	4,932	47,159	760,874
20. INFORMATIONAL REQUESTS	572	5,345	42,409
21. Archival Documents	173	2,810	
22. INTELLIGENCE REPORTS	3,312	16,267	
23. VITAL RECORDS	657	2,869	
24. *TOTAL*	9,646	74,450	
25. *NO. OF PAGES REPRODUCED*	532	6,827	

ITEMS RECEIVED

ITEMS (*Number*)	REPORTING PERIOD	FISCAL YEAR TO DATE
26. INTELLIGENCE REPORTS	156,503	930,776
A. INITIAL RECEIPT	155,137	912,760
B. RETURNS	1,366	18,016
27. Archival Documents	7,679	24,876
28. VITAL RECORDS	2,101	16,812
29. *TOTAL*	166,283	972,464

SHELVING UTILIZATION

SPACE (*Cubic feet*)	REPORTING PERIOD
30. *TOTAL C* [redacted]	132,202
31. UTILIZE	88,254
32. COMMITT	14,142
33. AVAILABLE	29,806

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FORM 1-64 490j OBSOLETE PREVIOUS EDITIONS SECRET

Excluded from automatic downgrading and declassification